Unapproved September 2, 2015 Min. Langdon Heritage Commission

***QUORUM****:* Dennis McClary, Cliff Oster, Lorraine Chaffee, Carole-Anne Centre, Andrea Cheeney, Kathie Beam, Laura Rheaume

***ACKNOWLEDGE GUESTS*:** None

***MINUTES:*** Andrea moved to approve, Cliff seconded, all approved

***TREASURER’S REPORT******:*  1**. Kathie Beam reports $13,709.08 in checking account including $25 donation. **2**. Invoice from UK Architects for $108.80 which Kathie will pay. **3**. Printing costs for large format prints for builders meeting and beyond was donated. **4.** Kathie questioned if LHC has to do a tax return. Dennis explained to Kathy that we are not a 501 C 3 non-profit organization but rather, an organization within the Town Of Langdon. For that reason the LHC does not have to file a tax report.

**CORRESPONDENCE : 1.** All necessary Moose Plate paper work has been filed by Dennis. Once reviewed our first check will arrive. **2**. On August 3 Dennis updated the Selectmen on LHC topics. Recent email to from the select board asks LHC to get a bid from the winning contractor to do bathroom ventilator, steeple shutters that are missing slats as well as the replacement of the broken glass window on the second floor.

**3.** Cliff contact David Howard, a Walpole Architect, to discuss a very rough estimate on the replacement value of the Meetinghouse. David suggested we hire a real estate estimator for that purpose. He did offer, sight unseen, a very rough estimate of $1.2 million using a square foot construction estimate for a 40 x 50 two story post and beam structure with no steeple.

**4.** LHC members are invited to attend the Jaffrey Meetinghouse presentation at 4pm on Sunday, September 13, 2015. In 2014 the Town of Jaffrey received a Certified Local Government (CLG) grant from the NH Division of Historical Resources to fully document the Jaffrey Meetinghouse. Robert Stevenson, from Terra Nova will be organizing the presentation.

Terra Nova is one of the organizations who gave us a grant.

The Documentation Project, now nearing completion, involves three activities: Production of …

1) Measured architectural drawings;

2) Black & white large format photographs; and an

3) Historical Narrative.

**5**. Our grant committee will need to send letters to LCHIP, Moose, Terra Nova, NHCF, SB Walpole updating them on the project once a contractor is selected.

**6.** Jenna Lapachinski from LCHIP has been invited to come for her first visit to tour the meetinghouse. Jenna also has been asked to assist in completing the required “LCHIP Check List” required before release of funds.

***ARCHIVAL UPDATE:*****1.** Dennis plans to visit with Royal Holmes for a signature for documents regarding the Congregational Church that have been transferred to LHC for safe keeping and archiving. Carole-Anne explained they are currently inventoried and stored in the fireproof safe in the archive room**. 2.** Andrea said Jenna Carol of CCHS is interested in doing archival work with LHC and start up the past perfect system. Members discussed the scope of work and where to start in the archival room. It is suggested we start with the important papers and items stored in the fire proof safe. The Commission would need to get an estimated cost to do archival organizing using Past Perfect software. 5. Members discussed ways to reach out to community members to share their Langdon historical memorabilia. One suggestion was facebook another was to contact longtime residents.

***WEB SITE/FACEBOOK UPDATE*:** **1**. Dennis and Andrea will continue to work on text in order to update the Web site. When that is complete the plan is that Andrea will change the account to Weebly so we can update it ourselves.

***FUND RAISING/SOCIAL ACTIVITIES* :** **1**. Lorraine and Laura updated the commission on Cemetery Tour event. The title of the tour will be “The Hannah Locke Cemetery Walk”. The tour will be held from 1pm – 2pm at the Fall festival on Sept. 26 **2**. Carole-Anne gave an update on the Cemetery Art Challenge for Fall Festival. She has received a lovely poem from Lark Leonard, but so far the schools have not responded with ideas to participate. She suggested we set up on a table near the entrance to the cemetery tour any submissions LHC receives. **3.** Carole-Anne presented the plans for Fall Festival. A LHC table will be set up inside the meetinghouse and assorted items will be on display along with a donated gift basket to raffle off and a 50/50 raffle. LHC also will offer tea and coffee for a donation. Cathy & Cliff volunteered to work at the table from 10 – 12. Members will look for some items for the “Guess the Gadget Mystery Item” hallenge.

***MEETINGHOUSE UPDATE*** **1**. Aug 17, Carole-Anne, Dennis, Lorraine and UK Architects met with Griffin Construction and All Seasons Construction, two companies who want to bid on the first floor job. Issues: paneling, threshold, grade to floor level, correspondence with Lonn Livengood, Jay Grant suggestions etc. **2.** The “LCHIP Checklist” must be completed before we can proceed with any construction. Hiring a bidder is one step**. 3.** Dennis discussed with the commission concerns with ramp length, elevations of parking lot and floor, covering the septic field with ADA allowed hard pack etc may require we hire Lonn Livengood to specify how to address dirt work. Not is the original budget, but doable. **4**. Bidsare due Sept. 14by All Seasons Construction and Griffin Construction. Rodney Campbell and Dennis took elevation levels on the site for the ramp to provide the information to the architect.

***OLD BUSINESS:*** **1**. Discussion tabled on exit/entry signs “Do Not Use this doorway to enter or exit” as well as Meetinghouse rental forms / rules to a future date tabled to a future meeting. **2.** Tabled discussion on finalizing our suggestions to the Selectboard on Rental Forms: A. Application & Indemnification, B. Agreement Form C. Procedures Dennis emailed copies to each member to review.

***NEW BUSINESS* :** **1.** Rita Gulardo has reserved the building for September 12 for a memorial celebration for John Gulardo a past member of LHC and official photographer of town events. 2. Prentiss Covered Bridge (small one) is in great need of grass cutting and brush cutting. CA will send a letter to the Selectmen to see if the area around the bridge can be groomed so folks looking to view the historic bridge can**. 3.** LHC had room for 2 new alternate members. Kathie made a suggestion of Dorie Fourne and will invite her to a meeting. Current membership: *Commissioners are*: Carole-Anne, Andrea, Caroline, Cliff, Dennis, Lorraine, Bud Ross. *Alternates are*: Kathie, Mike and Laura**. 4,** Andrea suggested LHC or the town, contact the school to notify them about the future construction on the building so the school knows that they may not be able to use the building. It was also suggested to invite the teachers to the building and review the procedure on using the building.

***ADJOURN ;*** Carole-Anne motioned to adjourn, Lorraine seconded

Submitted by Carole-Anne Centre